

QUEEN CLEANING LLC
BASIC RESIDENTIAL CLEANING LIST

ALWAYS

All Rooms

Shake out or vacuum rugs

Make beds and fluff pillows and refold blankets

Dust curtain rods, window treatments and blinds as well as light fixtures first

Dust pictures on the walls- make sure to get the top of the picture and also the glass and the bottom ledge of the picture frame as well.

Spot check all windows and wipe window sills

Dust All furniture from top to bottom, don't forget spindles on chairs, seats of chairs with myers unless otherwise directed

Clean all glass with glass cleaner- make sure to check for streaks after you are finished- Use S pattern when wiping

Pick up all items off tables and dust them and underneath them

Dust lamps and lamp shades

Dust all doors and baseboards

Clean light switches

Vacuum floors and under and behind anything you can get to. Use a Swiffer to get under stuff and behind if you can't vacuum

Make sure there is a W pattern on the carpet with vacuum and you are walking out of the room backwards

Steam mop floors or wet mop

Remove garbage and replace trash liner if they have one

BATHROOMS

Shake out or vacuum rugs

Dust light fixtures and window treatments- with Swiffer and tops of cabinets and around top of shower and shower curtain rod

Clean mirror

Clean Vanity Top, make sure to pick up items on the vanity and wipe them off as well.

Polish fixtures- make sure to use a bristle brush behind the fixture and all around base to remove hardwater stains and gunk

Clean sink with tub and tile and magic eraser and rinse out

Use a bristle brush to remove hardwater and mildew from drain

Wipe down front of vanity

Clean toilet- this means the top, handle, back, seat and under seat, around the bowl, underneath the toilet bowl and in all the grooves, at the base of the toilet bowl and behind the toilet

Hand wipe the floor around the toilet and on sides of toilet and behind toilet with a paper towel

Clean inside the toilet bowl

Dust toilet paper dispenser

Dust all towel racks

Pretreat shower walls with disinfectant and wipe

Clean grout around the edge where shower meets the tub or shower meets the floor

Remove hardwater stains from shower doors and use windex on outside of glass

Polish fixtures in shower and remove any excess water with a squeegee. Wipe with a cloth to dry any water drips along walls

Vacuum floors and HAND WIPE ALL baseboards bathrooms

Steam mop and remove garbage

KITCHEN

Dust light fixtures, ceiling fans, pendant lights, window treatments and top of fridge with swiffer

Dust the tops of the cabinets with a Swiffer

Spot check cabinets and wipe horizontal ledges and around knobs and handles

Spot check backsplash and wipe any switches on walls

Clean countertops- make sure to pick up and move forward any items on counters- wipe them and under them

Clean sink- make sure to get gunk around faucet and in the back of it and around the drain

Polish fixtures

Wipe all appliances big and small making sure there are no streaks or water marks

If the stove has grates- make sure to clean them with a magic eraser or bristle brush and also clean area under them. Wipe off hood if there is one. Clean knobs on stove as well and entire front of stove.

Wipe down trash can and hand wipe baseboard behind trash if it's a free standing one

Vacuum and steam mop- always make sure to use hose to get around the bottom of the cabinets and recheck for crumbs or anything you may have missed

Steam mop floors

Empty vacuum

Empty trash and replace liner

Check all lights to make sure they are off and take garbage bag out and put in receptacle.

Leave and make sure to lock up